PANDIT DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING, JABALPUR

Minutes of the 52nd Meeting of the Senate held on July 27, 2023
11:00 AM – 8:00 PM
Venue: The Conference Hall of the Admin Block

Members Present:

1	Prof. Bhartendu K. Singh	Chairperson
2	Prof. Aparajita Ojha	Member
3	Prof. Puneet Tandon	Member
4	Prof. Tanuja Sheorey	Member
5	Prof. Vijay Kumar Gupta	Member
6	Prof. P. N. Kondekar	Member
7	Prof. Prashant K. Jain	Member
8	Prof. Atul Gupta	Member
9	Prof. Pritee Khanna	Member
10	Prof. Prabin Kumar Padhy	Member
11	Prof. Sanjeev Narayan Sharma	Member
12	Dr. Manoj Singh Parihar (On behalf of Prof. Dinesh Kumar V.)	Member
13	Dr. Prabir Mukhopadhyay	Member
14	Dr. Mohd. Zahid Ansari	Member
15	Dr. Matadeen Bansal	Member
16	Dr. Lokendra K. Balyan	Member
17	Dr. Sunil Agarwal	Member
18	Dr. Vinod Kumar Jain	Member
19	Dr. Rakesh Kumar Jha	Special Invitee
20	Mr. Omvir Singh Bhadauria	Special Invitee
21	Ms. Priti Patel	Special Invitee
22	Mrs Swapnali S. Gadekar	Secretary (Senate)

Following member expressed his inability to attend the meeting due to his commitments:

1. Shri Rajeev Kumar Singh, Global Head Talent Acquisition, Wipro Ltd.

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Senate/52/01: Overview report by the Chairperson of the Senate.

The Senate welcomed the new Director Prof. Bhartendu K. Singh as the Chairperson Senate. Thereafter, the Chairperson Senate welcomed all the members and special invitees. He briefed the Senate regarding the graduating students, the admissions related statistics for the AY 2023-24 across various programs and the recent placements/offers received by our students. He further informed the members regarding the recent developments under the collaboration program with Japan. The positioning of our institute's standing in comparison with the other IIITs, vis-a-vis publications, research work, and rankings was presented by him. He informed the Senate that to establish the global presence of our Institute, we are soon going to participate in the World Universities Rankings.

Senate/52/02: Action taken report (ATR) on the decisions of the Senate held on Oct 12, 2022.

The ATR on the 51st meeting minutes of the Senate was presented before the members. The following observations were made by the Senate members:

i. For "Item Senate/51/5 – The revised PhD manual was approved in the 51st Senate meeting. However, the date of its applicability was under consideration and thus, the notification was not issued. The Senate directed that the said PhD manual will be effective for PhD students from 2020 batch onwards.

ii. For "Item Senate/51/9 - Recommending the names of the students for the award of various Prizes and Medals in the 12th Convocation." Prof Tanuja Sheorey highlighted that there were many cases wherein the committees gave recommendations as Non-Found Suitable (NFS) and she suggested that such practice is not good and should not be continued. The Senate then recommended the following:

    a) The SPACS coordinator should ensure that in case of NFS, fresh applications should be invited from the students.

    b) The criteria for nominating any student for the award of any prize/ medal (pertaining to Academics) should be based on CGPA.

    c) The SPACS coordinator should fix a particular date by which the applications for the awards and medals need to be submitted by the students.

    d) The Chairperson Senate stressed that while assessing the nominations for the award of Prizes and Medals, a specific and uniform process needs to be framed by the SPACS coordinator and it should have minimal human intervention.

iii. *Ref. Item Senate/51/6: Proposal for Ph.D. Admissions for Non-GATE/Non CEED Candidates* - The Senate discussed the recommendations made by the committee (which was constituted based on the recommendation of 51st Senate) and suggested for the implementation of the same.

iv. *Ref. Item Senate/51/7: Proposal for M.Tech/M.Des Admissions for Non-GATE/Non CEED Candidates* - The Senate discussed the recommendations made by the committee (which was constituted based on the recommendation of 51st Senate) and suggested for the implementation of the same.

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Senate/52/03: Confirmation of the Minutes of the 51ˢᵗ Meeting of the Senate held on October 12, 2022.

The Senate Confirmed the minutes of the 51ˢᵗ Meeting of the Senate with the following modifications :

    i.   Senate/51/4: The minutes are reframed as below:

"A list of approvals from to time by the Chairperson Senate was placed before the Senate members. Prof Vijay Kumar Gupta and others members suggested some changes in the Academic Calendar for the first year. To revise the academic calendar for the first year, the following committee was constituted.

- Prof V.K. Gupta
- Prof Tanuja Sheorey
- Prof P. K. Padhy

Senate ratified all the approval accorded by the Chairperson Senate.

ii   Senate/51/5 :

The changes in the PG manual must be separately spelled out for clarity. The revised manual is to be uploaded on the website highlighting the changes.

iii   Senate/51/6 : The following lines are appended in the minutes:

"According to Prof P.K Jain and some other members, it may lead to deterioration in the quality of the scholars."

Further, as the financial aspects in terms of assistantship are involved the Senate cannot approve the matter. The Senate recommends it to the BOG."

iv   Senate/51/9: The line "The Senate recommended completing Medals for the 2018 Batch.

may be read as:

"The Senate recommended the names to the Board of Governor for approval. The Senate requested Convener SPACS to finalize the medals for the batch passed out in 2022 and remaining medals/prizes for the Batch passed-out in 2021. The Senate further advised getting them approved for recommendation to the BOG by circulation.

v   Senate/51/15: The line

"Also, the Senate approved that the new candidates with GATE/CSIR/UGC-NET will be eligible for PhD. Admission with Institute Assistantship."

may be read as:

"The Senate recommended to BOG for approval to include UGC-NET lectureship also for the Assistantship in view of the circular number F.No. 12-Z/2019-01 dated January 31, 2019."

vi   Senate/51/16 : The following text "The Senate approved"

may be read as:

"The Senate recommended to the BoG for approval."

vii   Senate/51/19-2 : The line "The Senate approved the modified mandate"

may be read as :

"The Mandate of Liberal Arts Department is recommended for the approval of BoG."

Senate/52/04: Confirmation of the list of the students' of 2018 & 2019 batch of UG, 2021 batch of Master's students and PhD students who have completed their academic requirements in all respects, receiving degree in the next convocation.

The Senate confirmed the list of the students of 2018 & 2019 batches of UG, 2021 batch of Master's students and PhD students who have completed their academic requirements in all respects, receiving degree in the next convocation.

Further, the Senate also authorized the Chairperson Senate to approve the additional names of the students who will be graduating before the next Convocation.

Senate/52/05: Items for the ratification:

For the following items for which approval of Chairman Senate were taken being ratified by the Senate.
   i. Seat matrix for the B.Tech., B.Des., M.Tech., M.Des. & Ph.D. admissions for the AY 2023-24.
   ii. Seat matrix for the admissions through Study in India (SII), Nepalese Scholarship & Direct Admission of Students Abroad (DASA).
   iii. Revision in the fee structure of the UG program for the AY 2023-24 in accordance with the decision of the IIIT council recommendation.
   iv. Correction in the fee structure of the PG program for the AY 2023-24 in accordance with the decision of the IIIT council recommendation.
   v. Revision in Refund Rules of the Institute.
   vi. Offering of Summer Semester 2023 with less number of students.
   vii. Guidelines related to imposing of Late Fee for the delay in physical reporting and the fee submission.

Senate/52/06: Approval of the Academic Calendar for the AY 2023-2024.

The Senate approved the Academic Calendar for the AY 2023-2024.

Senate/52/07: To review the guidelines for making a change in the PhD supervisor.

After discussion on this agenda the Senate recommended that for a change of the PhD supervisor request by the student –

   i. The existing supervisors, if willing, are supposed to sign the change of supervisor form within one month from the date of receipt of the request of the supervisor change from the student.

   ii. In case the matter is not resolved then the PIC (Academic) will discuss the case With:
   - The student concerned.
   - The current supervisor(s)
   - The proposed supervisor(s)
   - DPGC Convenor

   The report of these discussions will be submitted to the Chairperson Senate for the decision.

Further it has also been recommended for the contractual faculty members of the institute-

i. They are eligible to guide the PhD students independently.
ii. While allocation of PhD students at the Department level, the Department Heads must ensure that such faculty members should get preference on priority basis and also get the PhD students which is necessary for their academic growth.

Senate/52/08: To re-discuss the case of the three Ph.D. students of Liberal Arts Department for not getting the financial assistantship.

The Senate noted that the matter regarding assistantship for PhD scholars enrolled in the Liberal Arts (English) with GATE/ UGC NET score was discussed in the 51st Senate meeting held on 12th Oct 2022, vide item no. Senate/51/15 and the same were not agreed upon. The concerned students have submitted a request for reconsideration with supporting documents.

The Senate reviewed the matter in light of the Office Memorandum issued by the Dept. of Higher Education, dated 31.01.2019, which states that "Scholars who are selected through National Eligibility Tests – UGC NET/ including lectureship (Assistant Professorship) and GATE," are eligible for the JRF. After detailed discussion, the Senate recommended the financial assistantship for the three PhD students of Liberal Arts Department w.e.f. their respective date of joining (as they had qualified UGC-NET prior to the admission in the PhD program of the Institute).

Senate/52/09: Revision of the academic guidelines on the plagiarism for PG/ PhD thesis.

The Senate discussed on the existing clause of Academic Guidelines which states that "*It will be the duty of the student submitting the thesis to check the thesis against possible plagiarism*". It was agreed upon that the academic guidelines should quantize the permissible similarity level. Further Senate also considered the latest UGC guideline in this regard which has been adopted by the IIT Kanpur.

After discussion the Senate has recommended the following-

1. The similarity checks for plagiarism shall exclude the following:
    i. All quoted work with all necessary permission and/ or attribution.
    ii. All references, bibliography, table of content, preface and acknowledgements.
    iii. All generic terms, laws, standard symbols and standard equations.
    iv. A common knowledge or coincidental terms, up to fourteen (14) consecutive words.
2. The permissible limit of level of similarity - up to 15%
3. The permissible limit of level of similarity from a single source – up to 2%.

The library of the institute will generate this report and both student and Supervisor will sign the declaration.

Senate/52/10: To review the Senate decision (made vide Minutes of item No. 51.17 discussed during Senate meeting held on 12.10.2022) as requested by Mr. Rishabh Kumar Baudha.

The Senate noted that the matter regarding assistantship to Mr. Rishabh Kumar Baudha, PhD student was discussed in the 51st Senate meeting held on 12th Oct 2022 vide item no. Senate/51/17 and the same was not agreed upon. The concerned student had submitted a request for reconsideration with supporting documents.

The Senate reviewed the matter and observed that a few facts were missed by the Senate in its last meeting discussion.

Considering the details of the case and the student background, the Senate has approved the Institute Assistantship to the student for the duration as approved initially. However, the Senate has emphasized that this approval has been granted as special case and should not be treated as precedence for future similar cases.

Senate/52/11: Revisions in the existing leave rules of UG students.

The Senate discussed the existing leave rules mentioned in the Academic Guidelines for the UG students. The Senate approved the below-mentioned revised rules for Medical Leave and Duty Leave. The remaining leave rules will remain unchanged, including the 75 % attendance requirement.

Revised Medical Leave Rules: A student can have a maximum of 15 days leave on medical ground in a semester. Permission to grant leave on medical grounds exceeding 15 days in a semester is to be submitted to the PIC (Academic) through Head of the respective discipline. However, in the medical or any other emergency the attendance should not be less than 60% in the semester and will require special approval from the Chairperson Senate for consideration.

Revised Duty Leave: A student shall be permitted to proceed outside the Institute on Duty Leave for maximum of 15 days in a year to carry out field work, library work, experimental work, laboratory work and other research/academic work or representing the institute for sports/ extracurricular activities, permitted by the Dean academic on the recommendation of the Discipline Head with an endorsement by the concerned section Dean / PIC. In exceptional cases, if the period of Duty Leave exceeds 15 days, it would require approval from the Chairperson Senate. During the duration of duty leave, attendance will be granted for the ongoing courses.

Senate/52/12: To clarify the date from which the revised PhD manual will be applicable.

The Senate noted the following facts:
- The PhD manual approved in the 48th Senate is effective for the 2020 batch.
- The revised PhD manual was approved in the 50th Senate and it was explicitly mentioned that it will be applicable for 2020 batch onwards.
- However, in the latest revised PhD manual which was approved by the 51st Senate the date from which these guidelines will be effective is not mentioned.

After detailed discussion the Senate has approved that the PhD manual being approved in the 51st Senate meeting will be applicable for the PhD students from 2020 batch onwards.

Senate/52/13: To review the guidelines for conversion from the Project JRF to a Full-Time PhD scholar.

As per the guidelines mentioned in PhD manual (Clause III (b) Project staff)

c.   Such candidates may be converted to regular PhD students (IA category) based on performance at the end of the project duration in case they are GATE/CEED/JRF/NET qualified. The condition for a maximum duration (Including the JRF/SRF period) as per MoE guidelines will be applicable for giving assistantship/fellowship. After such conversion, they need to perform TA work assigned by the discipline.
     OR
Such candidate may be converted to regular PhD (self-sponsored category) based on the performance at the end of the project duration in case they do not qualify GATE/CEED/JRF/NET and will not eligible for getting assistantship/fellowship.

The Senate has approved to revise the existing guidelines as below:
"If the JRF working in a project qualified the GATE examination, then he may be converted as a full time PhD student with immediate effect, if he and his supervisor intend so. However, the institute fellowship will be payable to him only after the completion of project duration and as per the institute guidelines in this regards.

Senate/52/14: (i) To consider a proposal for revision in the honorarium rates of the Guest Faculty.

It was agreed upon that the existing honorarium rates need revision. Being a financial matter, the proposed revisions are to be placed before the Finance Committee.

Senate/52/14: (ii) Revision in the guidelines applicable for the Guest Faculty functionality.

Being an executional matter, it is under the purview of the Academic office. Senate approval need not be required.

Senate/52/15 (i): To consider a proposal for revision in the honorarium rates of the Indian External Examiner towards Ph.D. Thesis evaluation.

The Senate has noted that as per the present guidelines (approved vide BoG/27/9 on 24.07.2014) the Indian examiner for the PhD thesis receives an honorarium of Rs.5000/- towards the thesis evaluation work and Rs.5000/- towards the conduct of the defense. After comparing the existing honorarium rates with that of the other IITs/ IIITs, the Senate has recommended revision in honorarium rates as:

- Honorarium towards thesis evaluation - Rs.10,000/-
- Honorarium towards thesis defense – Existing honorarium of Rs. 5000/- will continue.

Senate/52/15(ii): To consider a proposal to include senior scientists working in national research laboratories like CSIR, DRDO, ISRO, DAE, MeiTY, DBT etc as PhD thesis examiners.

The Senate recommended the following –

i.   A person working as Senior Scientists at a level of Scientist 'E' or above in the renowned research laboratories (National/ International) like CSIR, DRDO, ISRO, DAE, MEiTY, DBT etc. will be considered as PhD thesis examiners.
ii. A person working as Senior Scientist (or analogous post), holding PhD degree and working in MNCs (having dedicated research labs like Infosys, Microsoft etc) will be considered as PhD thesis examiners.

Senate/52/16: To discuss the proposal to use gold plating for the Gold Medal awarded during the Convocation.

The Senate noted that as per the present guidelines (mentioned in the SPACS manual), the gold medal awardees are being awarded with the medals made of Gold and the expenses involved in the preparation of Gold Medal are on the higher side.

After discussion, the Senate has recommended that the Gold Medals be replaced by Gold Plated medals.

Senate/52/17: To discuss the proposal of offering the mandatory courses of UG students in batches.

In view of the present intake of UG programs, the Senate has approved the offering of following mandatory courses for UG students in batches:

(i) Innovation: Theory & Practice [ES1003]
(ii) Ecology & Environment Science [HS3004]

Senate/52/18: To discuss the guidelines related to Institute funding of various projects of UG students.

The present institutional funding for the various projects of the UG students was discussed. After discussion the Senate has recommended for the following revisions:

Project Category	Year	Financial Support
Course/ Discipline Project	2nd Year	Financial support of Rs.5000/- per student OR maximum of Rs.20,000/- per project (irrespective of the team size). For over & above expenditure, special approval will be required from the competent authority.
Optional Project	3rd Year	
BTP/PBI	Final Year	
Design & Fabrication Project	3rd Year	Financial Support up to Rs.50,000/- irrespective of the team size. For over & above expenditure special approval will be required from the competent authority.

Further, the Senate has recommended the following rules for all the projects/raw material purchase for the UG/PG / PhD students:

i. For all projects the financial support will be reimbursed to the students directly.

ii. For items/consumable costing Rs.10,000/- or less, purchase is allowed on reimbursement basis.

Senate/52/19: To discuss guidelines for the PhD integrated course.

The guidelines for the PhD integrated course as framed by a committee were placed before the Senate.
After discussion the Senate has approved the proposed guidelines with a remark that for matters related to fellowship eligibility/fellowship enhancement, rules of regular PhD program will apply. A suitable clause needs to be added in the guidelines for this.

Senate/52/20: To discuss the proposal to change the semester naming system as Sem I, II, III, IV ... for all the programs.

The Senate has noted the present semester naming system [Column A] and recommended to revise it as mentioned in [Column B] below:

AY	Existing [Column A]			Proposed [Column B]		
	UG Program	PG Program	PhD Program	UG Program	PG Program	PhD Program
1st year	Sem I	Sem I	Sem I	Sem I	Sem I	Sem I
	Sem II	Sem II	Sem II	Sem II	Sem II	Sem II
2nd year	Sem I	Sem I	Sem I	Sem III	Sem III	Sem III
	Sem II	Sem II	Sem II	Sem IV	Sem IV	Sem IV
3rd year	Sem I		Sem I	Sem V		Sem V
	Sem II		Sem II	Sem VI		Sem VI
4th year	Sem I		Sem I	Sem VII		Sem VII
	Sem II		Sem II	Sem VII		Sem VII
5th year			Sem I	Sem IX		Sem IX
			Sem II	Sem X		Sem X

Senate/52/21: Revision of the academic guidelines pertaining to the clearance of the backlog courses and course improvement.

The Senate has noted that the existing guidelines are not fully supportive in clearing the backlogs. There are clashing which could not be adjusted in the regular timetable, and because of the conditions imposed for the Summer Semester classes, students are not able to clear the backlogs timely. The Senate has recommended the following committee to investigate the matter in detail and submit its proposal to the Senate within 60 days.

Committee Members
- Dean Academic
- Prof V K Gupta
- Prof. Prabin Padhy
- Dr. Ayan Seal
- Dr L K Balyan

Senate/52/22: To review the leave and fee guidelines for the Ph.D. students, who are the institute employee.

The Senate noted that in the existing PhD manual there is no special clause for the Institute employees pursuing PhD regarding the fee and the leave rules. For this the Senate has recommended the following committee which will submit its recommendations to the Senate before its next meeting:

Committee Members

- Prof. Prabin K. Padhy
- Dr. Prabir Mukhopadhyay
- Dr. M.K. Roy
- Dr Rakesh Kumar Jha
- Dr Himansu Sekhar Nanda

Senate/52/23: Student Senate has requested for -
(i) Like CSE discipline students other discipline students should also be allowed to replace two electives in the VIIth semester by the SWAYAM or other earned credits.
(ii) To reduce the attendance criteria in the final year.

Senate recommended the following changes in the existing guidelines:

i. To ensure parity across the disciplines, the SWAYAM policy will be uniform for all the students. Like other disciplines, CSE students can replace only one elective in the VIIth semester by SWAYAM or other earned credits.

ii. The Senate has discussed the matter and recommended that the existing attendance requirements for the final year UG students will be 60% in place of 75%.

Senate/52/24: Revision in the Hostel Fee need to be reviewed.

Being a financial matter, the matter will be placed before the Finance Committee.

Senate/52/25: SC/ST Hostel Fee relaxation clause to be reviewed.

The Senate discussed on the existing relaxation clause in the hostel fee for the students of the SC/ST category with annual income less than Rs.2 Lakhs. After discussion the Senate has recommended revoking the hostel fee relaxation for the SC/ ST students, as no specific directions of Dept. of Higher Education is available to grant such relaxation. It will be at par with other 04 CF IIITs.

Senate/52/26 (Placement Cell)
(i): To provide international exposure to the students, institute has received a proposal from the Japan Tech Organization through International Affairs. This has been recommended by the MoFA, Japan. To start with the process, they want to provide an in-campus Part time Internship to our students on Hourly basis so that our regular curriculum will not get disturbed. Later this can be given as a regular Internship in 8th Sem, and the working location will be in Japan.

The Senate has discussed the matter and recommended the following:

i. Considering the recommendation of MoFA, in-campus Part time Internship (for 3 hours per day) to our students is approved by the Senate as one time experiment for present batch only and will be reviewed based on their experience. The Senate has mentioned that the internship should not affect students' studies/classes.

ii. After the completion of internship, the placement cell will conduct student feedback on following parameters: Student workload; stress level during internship; grades obtained in the semester (to check if there is any adverse effect) and submit a detailed report to the Senate for assessment.

iii. The Senate noted that as per present notification of RSPC section a student can devote up to 20 hours in a month on a project. However, since the internship is allowed as a special case only for duration of 6 months, the Senate observed that no revision in the existing notification is required at present.

Senate/52/26(ii): It is proposed by the placement cell to make uniform policy of PBI midterm and final presentation. Since some of the departments called the students in physical mode this year, placement cell received the objections by a few of the organizations on releasing the students as it had not informed them at the start of their Internship. If a common policy can be formed, it will be easy to inform the Organization well in advance and students will also not face any challenges. The matter may be put in the Senate for further consideration.

The Senate discussed the matter and approved the following directions for the PBI assessment:

i. The midterm evaluation of the student will be held in online mode.

ii. The final Presentation/evaluation of the student will be held in offline mode.

Senate/52/26(iii): Correction in PDC Credits. - It is proposed to offer PDC in a revised manner; wherein 3 credits will be completed through PDC classes and 1 credit will be completed against a SWAYAM course.
At the initial level while floating the EOI for PDC Classes, four courses were floated. Since the fourth course is related to workshop, only three courses were conducted. It has been proposed to drop one credit for the 4th PDC course and a change is required to be implemented for UG 2020-24 & 2021-25 Batch students. We will commence PDC sessions for UG 2022-26 batch from next semester onward and teaching hours can be increased for PDC 1 & PDC 3 from 20 hours to 24 hours, so that two credits can be awarded in each of the courses.

The Senate has approved the proposal placed by the Placement Cell.

Senate/52/26(iv): Changes in PDC Syllabus (removing PDC 2). As of now three PDC courses are running viz: Course 1 - Personal Empowerment, Course 2 - Strengthen Aptitude (Reasoning, Verbal & Aptitude) & Course 3 - GD and Interview Preparation. Since most of the organizations are not asking about Course2, it is proposed to drop the course and we can increase the teaching hours of PDC 1 & PDC 3 courses.

The Placement cell has been asked to present the entire structure of the course to the Senate for review.

Senate/52/26(v): Final Evaluation dates of PG students. It is proposed by the Placement Cell to fix the final evaluation dates for the PG students. Many organizations require completion certificates before joining the organization. At times many PG students are not able to submit their thesis on time and unable to defend their final presentation. Due to this their joining dates were deferred by many organizations.

Academic office after consultation with the HoDs will ensure the timely completion of the PG thesis.

Senate/52/27 (ECE Dept.)
(i): ECE Department proposed that the candidates without GATE may also be allowed to apply for admission to PhD. programme with institute assistance. However, the non-GATE candidates must appear for a written examination followed by a technical interaction.

Being discussed under Senate agenda item No. 52/02.

Senate/52/27(ii): Integrated PhD program: To attract fresh B. Tech students to join PhD program, B. Tech. students from institutes of national importance (INIs) be allowed to apply. GATE should not be mandatory, however, the candidates with high CGPA or the top rank holders in their department should be considered for admission. B. Tech, students from institutes other than INIs with GATE scores and high CGPA may be encouraged to apply.

Being discussed under Senate agenda item No. 52/19.

Senate/52/27(iii): Part-Time Ph.D. Programme: It is discussed that industry professionals hesitate to join the Ph. D programme due to the requirement of coursework in physical mode. If coursework is permitted in online mode, it is expected that more industry professionals/academia may join the PhD. It is proposed that the requirement of coursework in offline mode be relaxed. Instead, the course work in online mode through Swayam may be allowed, however, the examination should be in offline mode at IIITDM Jabalpur. In addition, the requirement of a co-supervisor from their parent organization should not be mandatory. Sponsored candidates from top private universities should also be allowed to apply for a PhD.

The Senate discussed the matter and noted that PhD students are already allowed to do courses through SWAYAM. Further, online classes can also be conducted. There was no consensus on the other items of this agenda.

Senate/52/27(iv): M.Tech: It is discussed that most of the M.Tech. courses in the department have a smaller number of admissions or no admissions at all. Therefore, it is proposed that candidates without GATE may be allowed to apply for admission in self-finance mode. However, non-GATE candidates need to pass the written examination conducted by the department.

Being discussed under Senate agenda item No. 52/02.

Senate/52/27(v): UG Curriculum Revision: It is proposed to review and revise the UG curriculum.

It was informed to the Senate that the competent authority has constituted a committee to review and revise the UG & PG curriculums under the NEP 2020 framework.

Senate/52/28 (Design Discipline)
(i): To discuss the eligibility Requirement for Applying to PhD in Design.

The Senate discussed the matter and recommended to form a committee which should include subject experts across country to discuss the matter considering the eligibility criteria of similar programs offered by other institutes and considering the NEP 2020. The committee recommendation is to be placed before the Senate for discussion.

Senate/52/28(ii): Integrated PhD be opened up for those with the following degrees

The Senate has recommended that the matter to be clubbed with the item 52/28 (i) and the committee recommendations are to be placed before the Senate for discussion.

Senate/52/28(iii): Journals for PhD and MDes students. Consideration of SSCI Journals also along with SCI/SCIE journals for PhD and master's Students. This also needs to be approved by the BOG so that the same is also considered for faculty selection/ promotion.

The Senate has recommended that there are good journals other than SSCI and the same may be considered for PhD (Design) and MDes students.

Senate/52/29 (ME Discipline)
(i): To discuss separation of Smart Manufacturing from Mechanical Engineering.

The Senate noted the fact that the Smart Manufacturing branch was started in 2020 with an intake of 36 students and in the year 2023 the student intake is of 69 students. The Senate agreed upon that the Smart Manufacturing branch should be separated from the Mechanical Engineering and respective teaching lab will be further strengthened.

Senate/52/29(ii): Utilization of CPDA fund and special casual leave for visiting Institutes/universities in India and abroad for research interactions.

Being a financial matter, it needs to be discussed in the Finance Committee meeting.

Senate/52/30 (CSE Dept.)
(i): CSE Department proposed M.Tech admission under the self- sponsored category (without GATE).

The matter is discussed under agenda item 52/02.

Senate/52/30(ii): Filling up the vacant M.Tech seats remaining from the CCMT counselling process through Institute level counselling.

The matter is discussed under agenda item 52/02.

Senate/52/30(iii): Amendment of eligibility criteria for Ph.D. admission in CSE discipline

CSE department can submit the amendments to the Academic Office.

Senate/52/30(iv): Smoothing the process of dual degree conversion of M.Tech. students.

The Senate noted that earlier a notification detailing the process of dual degree conversion of M.Tech. students was issued by the Academic Section after 3rd Semester of PG students. The Senate recommended to resume the process of issuing the notification in a timely manner.

Senate/52/30(v): Regarding the conversion of mandatory to desirable condition of a patent for the completion of Ph.D. degree in the CSE discipline

The matter is discussed under agenda item 52/12.

Senate/52/30(vi): Restoration of full 5 years assistantship to Ph.D. students

The matter is discussed under agenda item 52/12.

Senate/52/30(vii): Regarding the assistantship enhancement process of Ph.D. students after completion of 2 years based on the recommendation of the RPC.

The Senate noted that assistantship enhancement process of Ph.D. students after completion of 2 years is presently based on the recommendation of a committee which includes an external expert. Head-CSE proposed to allow assistantship enhancement based on the recommendation of the RPC for the CSE department.

The Senate discussed the matter and recommended that the process of fellowship enhancement should be uniform across all the Departments with one external expert.

Senate/52/30(viii): Revision of Course Curriculum for UG and PG.

The matter is discussed under agenda item 52/27(v).

Senate/52/30(ix): Reduce the no. of seats in the B.Tech (CSE) programme.

Head-CSE briefed the agenda to the Senate. Since the admission process for the AY 2023-24 is about to complete, the Senate recommended to discuss the matter in the next Senate meeting, before the initiation of the next admission cycle of the UG program.

Senate/52/31: The medals for M.Tech./M.Des. /Ph.D. students should be separately awarded to
    (a) M.Tech. /M.Des. student
    (b) Ph.D. students

The Senate noted that this being already discussed during the 51st meeting of the Senate.

Senate/52/32: To consider inclusion of Scopus Journals for the award of PhD degree supervised by the faculty of Liberal Arts Department

The Senate recommended the inclusion of the SCOPUS indexed Journals with some impact factor for the award of PhD degrees supervised by the faculty of Liberal Arts Department only.

Senate/52/33: To consider the request of Mr. Sahitya Jain, Roll No. 2017341 (2017 Batch student) to allow him relaxation in the maximum duration of UG program to complete his pending requirement of credits.

Mr. Sahitya Jain, Roll No. 2017341 (2017 Batch student) has requested to allow him relaxation in the maximum duration of UG program (6 years) to complete his pending requirement of credits. The student has completed 134 out of 148 required credits.

The Senate accorded its approval to allow extension of one semester to the student to complete his minimum program requirement. The student will be required to pay the fee as per the Institute rules.

However, the Senate has granted this approval as a special case and should not be considered as precedence for future.

Senate/52/34: Items for Ratification [2nd List].

The items mentioned in **Annexure I** for which approval of Chairman Senate was taken were ratified by the Senate.

Senate/52/35: Any other point - Hiring of the Adjunct Faculty.

The Senate directed that Adjunct faculty can be hired following the **Guidelines for Hiring Adjunct Faculty in CFTIs, No.21-81/2014-TS-II, dated 16.02.2015** attached as **Annexure - II.**

(Mrs. Swapnali D. Gadekar)
Acting Secretary, Senate

(Prof. Bhartendu K. Singh)
Chairperson, Senate
PDPM-IIITDM Jabalpur